



# CRESTWICKE BAPTIST CHURCH

400 Speedvale Avenue East | Guelph | ON | N1E 1N9

Phone: (519) 836-2132 Email: church@crestwicke.org Website: www.crestwicke.org

Pastors: *Dr. Steven West, Rev. Samuel McCallum, Pastor Jake Clemens*

## Pre-Authorized Giving

### **PRE-AUTHORIZED GIVING**

When you go away from home, the hydro, water and heat still work in your house.

When you are away from your home church, ministry still continues.

Just as bill paying and pay cheque transactions have become easier through pre-authorized withdrawal and automatic deposit, so our church is making it simpler for you to support our ministries, even when you are not here.

### **IT'S CONVENIENT**

Pre-authorized giving is a giving option available at no charge to you. It eliminates the need for you to write cheques for your regular donations.

### **IT'S ASSURED**

If you are away on vacation, out of town on business or sick, your offering will be made ensuring the continued ministry of the church. Any information listed here is gathered solely for the purpose of administering the pre-approved payments. The church administrator and treasurer will have access to your information. The information will not be shared with any other party.

### **HERE'S WHAT TO DO**

Whatever you now give weekly, monthly, quarterly or annually, simply convert to a monthly or semi-monthly amount.

Fill in the attached form and enclose it with a cheque marked "void" or a pre-authorized debit form from your bank and give it to the church administrator. Your offering will be deducted from your bank account monthly on the 1<sup>st</sup> and/or the 15<sup>th</sup> in the same way you honour many of the other commitments in your life.

### **WHAT ABOUT RECORDS?**

Offerings are recorded automatically and individually on your monthly bank statement or passbook. These offerings are recorded at the church to be included on your annual tax receipt.

### **IF YOUR CIRCUMSTANCES CHANGE**

At any time the amount of your offering can be changed. Simply notify the church administrator of the change. If the banking information has changed, please provide a new void cheque or pre-authorized debit form from your bank. We would ask to have any request for changes to the church administrator by the 25<sup>th</sup> of each month to be effective the next month.

### **SPECIAL DONATIONS**

Of course, you can always use cash or cheque for a special or additional donation. If you have a Crestwicke envelope number, please note it on your donation.

**PRE-AUTHORIZED GIVING AUTHORIZATION**  
Crestwicke Baptist Church  
400 Speedvale Avenue E Guelph ON N1E 1N9

Participant's Name(s) \_\_\_\_\_

Amount per Withdrawal: \$\_\_\_\_\_ to the General Fund

Crestwicke Envelope # \_\_\_\_\_

Withdrawal Date:

- monthly on the 1<sup>st</sup> of each month
- monthly on the 15<sup>th</sup> of each month
- twice monthly (1<sup>st</sup> and 15<sup>th</sup> of each month)

Start Date: \_\_\_\_\_

We, (the undersigned participants), authorize Crestwicke Baptist Church to withdraw the above stated amount from our account as per the schedule above. A void cheque with bank information or a pre-authorized debit form is attached.

We will notify the church administrator promptly in writing if there is any change in the account. We understand that this authorization may be cancelled or revised at any time upon written notice to the church. Any delivery of this authorization constitutes delivery by us to the bank.

\_\_\_\_\_  
Date Participant Signature

\_\_\_\_\_  
Date Participant Signature

A copy of this agreement will be given to the participant as confirmation of the agreement.

For Office Use Only:

**Attach void cheque here**  
(or include pre-authorized debit form when submitting this page)

Processed by:

Date: